

**SPACE COAST CONDOMINIUMS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MARCH 30, 2007 10:30 AM**  
**ROYALE TOWERS CLUBHOUSE**

**1. ESTABLISH QUORUM – CALL TO ORDER**

President, Harry Charles	Present
Vice-president, Gary Ritterstein	Present
Vic Churchward, Secretary	Absent
Margaret Anne Walterhouse, Treasurer	Present
Jackie Grant, Director	Absent
Tom Knollinger, Director	Absent
Beverley Gauthier, Director	Present

The required quorum was present. The President, Harry Charles, who also chaired the meeting, called the meeting to order.

**2. TRADE SHOW**

**2.1** Board Members were asked to document their participation in the 2007 show. This will provide a guide for assisting in preparation of next year's Trade Show.

**2.2** It was moved by Gary Ritterstein and seconded by Margaret Walterhouse that Harry Charles word a letter to be sent to participating vendors informing them that "no shows", not providing a minimum of 72 hours cancellation notice, will automatically go to the bottom of the list for obtaining a table for the following year's Trade Show. Discussion followed. Vote: All in favor, motion carried.

**3. MAIL OUT**

The next mail-out will include; Summary of the Trade Show, minutes from the February SCCA meeting, Spring 2007 Directory, information on April courses offered by CAI.

**4. BANK SIGNATURE CARDS**

Current authorized signatures; Margaret Anne Walterhouse, Vic Churchward, Gary Ritterstein and Harry Charles. It was moved by Harry Charles and seconded by Margaret Anne Walterhouse that unless the bank requires a new resolution no changes be made. If a new resolution is required then Tom Knollinger will be added as he is acting assistant to the Treasurer. Vote: All in favor, motion carried.

**5. RECORDING OF MEETINGS**

Recent problems with the tape recorder were discussed. It was moved by Gary Ritterstein and seconded by Margaret Anne Walterhouse that a second tape recorder, with a portable microphone, be purchased. Vote: All in favor, motion carried. Gary will handle this purchase.

**6. CURRENT ISSUES IN TALLAHASSEE**

Harry reported on current bills being considered. He has arranged for Holly Benson, secretary for DBPR to attend SCCA's meeting in June 2007 and February 2008.

**7. 2007-2008 PROGRAMS**

Harry Charles provided a list of tentative programs and asked that other suggestions be submitted.

- 8. TRADE SHOW PARKING TICKET**  
Margaret Anne Walterhouse was issued a \$100.00 parking ticket for parking too close to a fire hydrant. She paid the ticket and asked for reimbursement. Discussion followed. Consensus was that reimbursement was not justified as it was not an Association's violation and that reimbursement would leave the door open for future similar requests. Board's decision was accepted.
- 9. INSURANCE PREMIUM**  
Payment in the amount of \$1,633.17, for renewal premium, was authorized.
- 10. PAYMENT FOR PREPARATION OF MINUTES**  
Harry Charles spoke with Tom Marr who indicated that he is satisfied for now with the \$175.00 per month paid to him for preparation of minutes from the tapes provided by the Association.
- 11. ADJOURNMENT**  
By mutual consent the meeting adjourned at approximately 12:15 PM

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Beverley Gauthier, LCAM  
For: Secretary, Board of Directors

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date minutes approved